



THE ASSISTANT SECRETARY OF THE NAVY
(Research, Development and Acquisition)
WASHINGTON, D.C. 20350-1000

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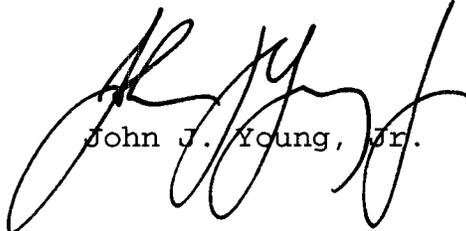
MEMORANDUM FOR COMMANDER, NAVAL SEA SYSTEMS COMMAND
COMMANDER, NAVAL AIR SYSTEMS COMMAND
COMMANDER, NAVAL SUPPLY SYSTEMS COMMAND
COMMANDER, SPACE & NAVAL WARFARE
SYSTEMS COMMAND
COMMANDER, NAVAL FACILITIES & ENGINEERING COMMAND
COMMANDER, MARINE CORPS SYSTEMS COMMAND
CHIEF OF NAVAL RESEARCH

Subj: IMPROPER USAGE OF GOVERNMENT PURCHASE AND GOVERNMENT
TRAVEL CARDS

In light of some recent events, I want to make crystal clear my position that the improper use of either the Government purchase or travel cards is not to be tolerated. People who knowingly violate the rules for improper use are wasting the taxpayers' money and none of us should tolerate this. We have provided ample warnings, training and stand-downs. There are no acceptable excuses. I expect you to personally review all instances of improper use and ensure that appropriate actions are taken. I expect government personnel who improperly use their purchase cards to be held personally accountable for these abuses with a full spectrum of administrative, personnel and compensation penalties invoked for misuse.

The vast majority of our people are able to perform their jobs while adhering to Department policy for the proper use of these cards. We cannot tolerate the few who will not or cannot do so. This continues to have the personal interest of Secretary Rumsfeld and Secretary England.

*THIS IS A SERIOUS ISSUE
AT THE SECDEF LEVEL.
PLEASE ENSURE TOTAL,
PROPER USE OF PURCHASE CARDS
AND ANY MISUSE MUST BE AGGRESSIVELY DISCIPLINED.*


John J. Young, Jr.